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*adm. 8 /*

DDR-204-62

24 MAY 1962

**MEMORANDUM FOR: Director of Personnel**

**SUBJECT: Table of Organization, Office of the  
Deputy Director (Research)**

1. It is requested that the necessary steps be taken to establish a Table of Organization for the immediate office of the Deputy Director (Research), as shown in the attachment.

2. While a number of policy decisions have yet to be made which may affect the structure of this office, it is believed that this proposal is realistic on the basis of present information.

3. These positions as shown in the attachment are new and do not represent transfers or deletions from any presently existing components. The assistance which you and members of your staff have given during these formative weeks of this office, and that which will continue to be solicited, is and will be very much appreciated.

4. Please advise [REDACTED] of my staff of any further information or assistance that may be required in connection with this request.

SIGNED

**HERBERT SCOVILLE, JR.**  
Deputy Director  
(Research)

**Attachment:**  
**Proposed T/O**

Distribution:  
Orig & 1 - Addressee  
✓ 1 - DD/R Registry  
2 - DD/R  
1 - [REDACTED]

ODDR: [REDACTED] 6561:bb (23 May 62)

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